

### Guidelines for Preparation of Extended Abstract

Manuscripts must be prepared exactly as per the guidelines.

All authors must submit the soft copy of their extended abstract in Microsoft Word.

The file should be labeled with the name of the author participating in the conference.

The manuscript must be in English.

Extended abstracts will be published in proceeding book.

#### Format:

<b>Size of paper</b>	<b>A4</b>
<b>Margins</b>	1 inch from the top, bottom, left and right.
<b>Number of pages</b>	<b>Not to exceed 3 pages</b> , inclusive of tables, graphics, photographs and references. No page numbering, and no header or footer.
<b>Font</b>	Times New Roman. Size 12, except for authors' affiliations (size 11).
<b>Title</b>	Single line spacing. In <b>UPPER CASE, bold</b> and centered.
<b>Authors' names</b>	Single blank line (size 12) between title and authors' names. Single line spacing. In Title Case (upper and lower case letters). <b>Bold</b> and centered. If more than 2 authors, names should be written using initials and <b>single name</b> (surname) of each author.
<b>Authors' affiliation(s)</b>	Single blank line (size 12) between authors' names and affiliations. No spacing between the addresses of the different authors. Last line should be Email: email address of author for correspondence (not more than 2 email addresses). Single line spacing. In Title Case, and centered. Font size 12.
<b>Text</b>	Two (2) blank lines (size 12) between authors' affiliations and text. Content should be organized as Introduction, Materials and Methods, Results and Discussion, Conclusion, Acknowledgement, References. Headings in <b>bold</b> and Title Case and left aligned. No sub-headings. First line of each paragraph indented at 0.5 inch. Paragraphs must be fully justified (left and right justified). No space between paragraphs.
<b>References</b>	Numbered in text within parentheses starting from (1) for the first reference in text; no author's name or year. References shall be listed in full, using numbered bullets with text space after 0.25 inch indentation, in the reference list according to order in the text (starting from reference (1), and not alphabetically). No spacing between references. There should be consistency in format of references.

<b>Graphics / Tables</b>	Included <b>within the 3 pages, and within page margins.</b> Single blank space between text and figures/tables. Positioned at authors' discretion. Accompanied by short captions, Times New Roman size 12. Footnotes in Times New Roman size 10.
<b>Deadline</b>	<b>7 September 2016</b>